



APPLICATION FOR PUPIL LEAVE OF ABSENCE FOR APPOINTMENTS

Name of Pupil(s):

Class(es):

I request permission for my child to be absent from school for (reason):

.....
.....
.....

On (date):

I will collect my child at (time):

I will return my child after the appointment: Yes / No

This will affect lunchtime: Yes / No

If yes, please state how:

They have a: Packed Lunch / School Dinner

Signature of parent/carer: Date:

For school use only

Authorised by office: (signature): Date:

Refer to Head Teacher? (signature): Date:

(attach attendance certificate)

Arbor: